

CAPCO 2025

HOLIDAY SCHEDULE

The office will be closed on each of the following days:

JANUARY 01 –New Year’s Day (Wednesday)

JANUARY 20 – Martin Luther King, Jr. Day (Monday)

FEBRUARY 17 - President’s Day (Monday)

MAY 26 - Memorial Day (Monday)

JUNE 19 – Juneteenth (Thursday)

JULY 04 – Independence Day (Friday)

SEPTEMBER 01 - Labor Day (Monday)

OCTOBER 13 – Indigenous Peoples’/Columbus Day (Monday)

NOVEMBER 11 –Veteran’s Day (Tuesday)

NOVEMBER 27 - Thanksgiving Day (Thursday)

NOVEMBER 28 - The Day after Thanksgiving (Friday)

DECEMBER 25 – Christmas Day (Thursday)

Additional Notes:

- One additional Floating Holiday to be used at employee discretion with advance notice and supervisor approval utilizing the time-off request system.
 - ***Must be employed as of 12/31 of the previous year to receive floating holiday.*
- Half-day (afternoon Agency closure) on ***Tuesday, November 4, 2025, for Election Day***

Mandatory All-Staff Training Days:

- Monday, March 31, 2025
- Friday, August 22, 2025